



STEPS TO TAKE AFTER A FLOOD LOSS CHECKLIST

When a water/flood loss occurs at your property, one of the hardest parts is knowing where to begin and who to contact for help. This checklist is a helpful tool to begin the cleanup process.

HEALTH & SAFETY FIRST

- Look for Standing Water:** Do not go in if water is over 2 inches deep, if water is over any extension cords or outlets. Water plus electricity can cause electric shock. If you are able to enter your property, shut off water source and electricity.
- Check for gas leaks:** Evacuate property if the water is approaching any gas-fired appliances.
- Wear Protective Clothing:** Water coming into your property could be contaminated by chemicals and sewage. If you enter the property, be sure to wear protective clothing such as waders, rubber gloves, and boots.

REPORT LOSS TO INSURANCE IF APPLICABLE

- Contact your Insurance Agent. **Agent Name:** _____
Agent Phone Number: _____ **Agent Email:** _____

DOCUMENT ALL DAMAGE

- Take photos of damage, including carpet, furniture, and business possessions.

PROTECT PROPERTY'S BELONGINGS

Prioritize your items by moving items that would be hardest to replace first.

- Essential Documents:** Titles, deeds, certificates and financial records.
- Expensive Items:** Machinery, furniture, computers, etc.

IDENTIFY WATER DAMAGE SOURCE

- Sump Pump
- Floor Drain
- Ceiling/Leaking roof
- Foundation

STOP THE LEAK, IF POSSIBLE.

- Replace batteries in Sump Pump, Board-Up Leaking Window/Roof, Etc.

CALL A PROFESSIONAL WATER DAMAGE RESTORATION COMPANY

- Watch out for scammers during this time. Use a company that is IICRC certified, licensed, and bonded such as ServiceMaster DSI.