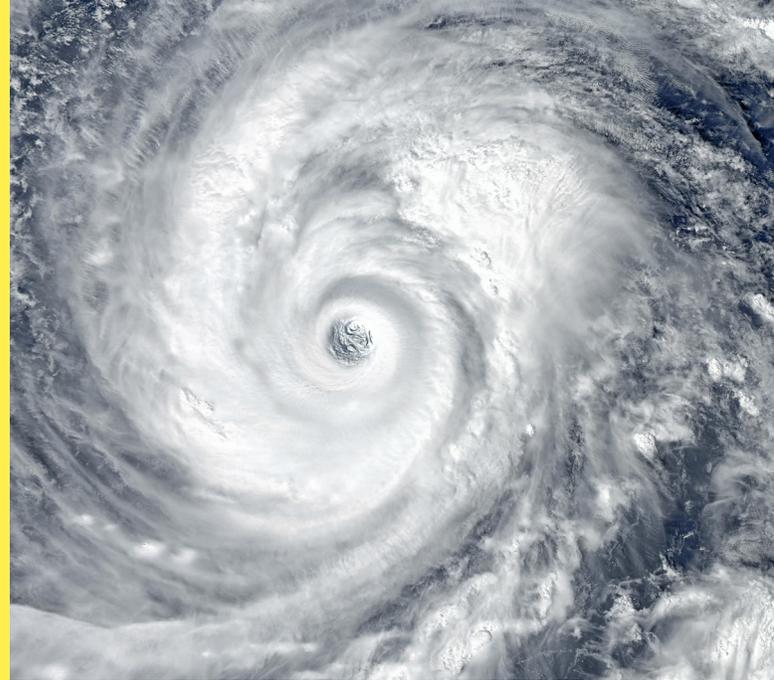




EMERGENCY SUPPLY CHECKLIST

An emergency supply kit can help tremendously if severe weather strikes your property. An emergency kit should provide for the basic needs of employees or customers. Keep this kit in an easily accessible location. Be sure to maintain your kit's items and update them as your needs change.



EMERGENCY SUPPLY ITEMS:

- Water (one gallon per person per day for several days for drinking and sanitation)
- Non-perishable foods (at least a three-day supply per person)
- First-aid kit and any essential medications
- Battery-powered or hand crank radio
- Battery-powered or hand crank flashlights
- Extra batteries
- Whistle (for emergency distress calls)
- Personal hygiene products
- Masks, soap, hand sanitizer, disinfecting wipes
- Basic tools including, but not limited to:
 - Wrench
 - Pliers
 - Knife
 - Multi-purpose tool
 - Scissors
 - Duct tape
- Blankets
- Fire extinguisher
- Essential company documents
- Emergency contact list

TO COMPLEMENT YOUR EMERGENCY SUPPLY KIT:

- Get a weather alert radio and monitor it during weather events.
- Post emergency numbers and procedures throughout your facility.
- Plan evacuation routes and procedures for employees and customers, and ensure that all employees are educated on the plans.
- Plan ahead to accommodate individuals with special needs.



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